

Take Advantage of our Upcoming Instructor-led Application and Business Professional Courses!

TILT - Traditional Instructor-led
OLL - Instructor-led on line

Categories Listed below with Links to Course Dates

Access	Adobe	Business Analysis	Crystal Reports
Dynamics	Excel	ITIL	Lean Six Sigma
Office 365	OneNote	Outlook	PowerPoint
PowerPivot	Project Management	Publisher	SalesForce
SharePoint	SQL Querying	VBA	Visio
Windows 10	Word	XHTML, HTML	

Access

Access 2007 - Level 1	OLL	Jul 14
Access 2007 - Level 2	OLL	Aug 23
Access 2007 - Level 3	OLL	Aug 29
Access 2010 - Part 1	OLL	Jul 5
Access 2010 - Part 2	OLL	Jul 19
Access 2010 - Part 3	OLL	Aug 31
Access 2013 - Part 1	TILT	Jul 14
Access 2013 - Part 2	TILT	Aug 4
Access 2016 - Part 1	OLL	Aug 2
Access 2016 - Part 2	OLL	Aug 8
Access 2013 Programming for VBA	OLL	Aug 10
Access 2010 Programming for VBA	OLL	Jul 20

Adobe

Adobe Acrobat DC Pro	OLL	Aug 4
Adobe Acrobat XI Pro - Part 1	OLL	Jul 8
Adobe Acrobat XI Pro - Part 2	OLL	Jul 11

Adobe Captivate 9: Beyond the Essentials	OLL	Aug 11
Adobe Captivate 9: The Essentials	OLL	Aug 1
Adobe Dreamweaver CC: Part 1	OLL	Jul 14
Adobe Dreamweaver CC: Part 2	OLL	Jul 20
Adobe Flash CC: Part 1	OLL	Jul 5
Adobe Flash CC: Part 2	OLL	Jul 11
Adobe Illustrator CC: Part 1	TILT	Jul 1
Adobe Illustrator CC: Part 2	OLL	Jul 18
Adobe InDesign CC: Part 1	TILT	Sep 5
Adobe InDesign CC: Part 2	TILT	Sep 8
Adobe Photoshop CC: Part 1	TILT	Jun 22
Adobe Photoshop CC: Part 2	TILT	Jun 24

Business Analysis

BA01 - Business Analysis Essentials	OLL	Jul 13
BA02 - Strategic Enterprise Analysis	OLL	Aug 8
BA03 - Writing Effective Business Cases	OLL	Jul 27
BA04 - Eliciting and Writing Effective Requirements	OLL	Jun 29
BA05 - Process Modeling Using BPMN	OLL	Jul 27
BA06 - Managing and Communicating Requirements for Projects	OLL	Jul 11
BA07 - Implementing an Agile Project	OLL	Nov 8
BA08 - Managing Requirements for Agile Projects	OLL	Sep 21
BA09 - Managing Requirements for SharePoint Projects	OLL	Jun 27
BA10 - Understanding Root Cause Analysis	OLL	Aug 10
BA19 - User Acceptance Testing (UAT) for Business Analysts (BAs)	OLL	Aug 29
BACP02 - Certified Business Analysis Professional (CBAP) and Certification of Competency in Business Analysis (CCBA)	OLL	Jun 27
55049 PowerPivot, Power View and SharePoint 2013 Business Intelligence Center for Analysts	OLL	Jul 7

Crystal Reports

Crystal Reports 2011 - Level 1	TILT	Sep 22
Crystal Reports 2011 - Level 2	OLL	Oct 17
Crystal Reports 2013: Part 1	OLL	Jul 7
Crystal Reports 2013: Part 2	OLL	Jul 12

Excel

Excel 2010, 2013 - Part 1	TILT	Jul 25
Excel 2010, 2013 - Part 2	TILT	Aug 19

Excel 2010, 2013 - Part 3	TILT	Aug 30
Excel 2010, 2013 PowerPivot	TILT	Sep 12
Excel 2013 Formulas & Charts	OLL	Jul 5
Excel 2013 Tables, PivotTables and Conditional Formatting	OLL	Jul 26
Excel 2013: Data Analysis with Pivot Tables	OLL	Aug 18
Excel 2013: Data Analysis with Power Pivot	OLL	Jul 12
Excel 2013 Programming with VBA	OLL	Jul 6
Excel 2010 Programming with VBA	OLL	Jul 19
Excel 2016 - Part 1	OLL	Jul 8
Excel 2016 - Part 2	OLL	Jul 12
Excel 2016 - Part 3	OLL	Aug 5

ITIL

ITIL® Foundation 2011 Edition	OLL	Jul 6
ITIL® Intermediate Continual Service Improvement 2011 Edition	OLL	Oct 31
ITIL® Intermediate Operational Support & Analysis 2011 Edition	OLL	Aug 8
ITIL® Intermediate Planning, Protection & Optimization 2011 Edition	OLL	Aug 22
ITIL® Intermediate Release, Control & Validation 2011 Edition	OLL	Sep 12
ITIL® Intermediate Service Design 2011 Edition	OLL	Sep 19
ITIL® Intermediate Service Offerings and Agreements 2011 Edition	OLL	Sep 26
ITIL® Intermediate Service Operation 2011 Edition	OLL	Aug 1
ITIL® Intermediate Service Strategy 2011 Edition	OLL	Sep 6
ITIL® Intermediate Service Transition 2011 Edition v5.51	OLL	Oct 3
ITIL® Expert Managing Across the Lifecycle	OLL	Oct 24
ITIL® Practitioner	OLL	Jul 21

Lean Six Sigma

Lean Six Sigma Black Belt	OLL	Jul 11
Lean Six Sigma Green Belt	OLL	Jul 6

Office 365

Office 365: Web Apps and Collaboration for Office 2013	OLL	Jul 15
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OneNote

OneNote 2016	OLL	Jul 8
OneNote 2013	OLL	Jul 26
OneNote 2010	OLL	Jul 15

Outlook

<u>Outlook 2010, 2013 - Part 1</u>	TILT	Jul 26
<u>Outlook 2010, 2013 - Part 2</u>	OLL	Jul 27
<u>Outlook 2016 - Part 1</u>	OLL	Jul 13
<u>Outlook 2016 - Part 2</u>	OLL	Jul 21

PowerPoint

<u>PowerPoint 2010, 2013 - Part 1</u>	TILT	Jul 11
<u>PowerPoint 2010, 2013 - Part 2</u>	TILT	Jul 28
<u>PowerPoint 2016 - Part 1</u>	OLL	Jul 13
<u>PowerPoint 2016 - Part 2</u>	OLL	Jul 15

Project Management

<u>BA06 - Managing and Communicating Requirements for Projects</u>	OLL	Jul 11
<u>BA07 - Implementing an Agile Project</u>	OLL	Nov 8
<u>BA08 -Managing Requirements for Agile Projects</u>	OLL	Sep 21
<u>BA09 - Managing Requirements for SharePoint Projects</u>	OLL	Jun 27
<u>Agile Project Management Methodologies</u>	OLL	Jul 25
<u>Change Management</u>	OLL	Jul 25
<u>PMI Agile Certified Professional (PMI-ACP) Exam Preparation</u>	OLL	Jul 6
<u>PRINCE2 Foundation</u>	OLL	Jul 6
<u>Project Management Essentials</u>	OLL	Jul 19
<u>Project Management Fundamentals</u>	OLL	Jul 12
<u>Project Management Professional (PMP)® Certification Preparation</u>	OLL	Jun 29
<u>Project Risk Management</u>	OLL	Jul 27
<u>Introduction to Agile Project Management</u>	OLL	Aug 5
<u>Certified Associate in Project Management CAPM®</u>	OLL	Aug 1
<u>50413 Mastering Microsoft Project 2010</u>	OLL	Jul 6
<u>55034 Project Server 2013 Inside Out</u>	OLL	Oct 3
<u>55054 Mastering Microsoft Project 2013</u>	OLL	Jul 25
<u>Project Management - PMBOK Guide Foundations</u>	OLL	Jul 13
<u>Project Communications and Stakeholder Management</u>	OLL	Jul 11
<u>Project Management for Senior Managers</u>	OLL	Jul 18
<u>Project Management Skills for Non-Project Managers</u>	OLL	Sep 6
<u>Project Team Leadership</u>	OLL	Jul 14
<u>CompTIA Project+ Certification - (2009 Objectives)</u>	OLL	Jun 27
<u>Project 2013 - Part 1</u>	OLL	Jul 14
<u>Project 2013 - Part 2</u>	OLL	Jul 26
<u>Project 2016 - Part 1</u>	OLL	Jul 12
<u>Project 2016 - Part 2</u>	OLL	Jul 15

Publisher

<u>Microsoft Publisher 2013</u>	TILT	Aug 31
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SalesForce

<u>Salesforce Administration Essentials for Experienced Admins (ADM211)</u>	OLL	Jul 5
<u>Salesforce Administration Essentials for New Admins (ADM201)</u>	OLL	Jul 11
<u>Salesforce Administration Essentials for New Admins (Professional Edition) (ADM202)</u>	OLL	Aug 2
<u>Salesforce Building Applications with Force.com (DEV401)</u>	OLL	Jul 18
<u>Salesforce Building Lenses, Dashboards and Apps in Wave Analytics (ANC201)</u>	OLL	Jul 8
<u>Salesforce Email Essentials (EEB101)</u>	OLL	Jun 27
<u>Salesforce Get Started with Communities (ADM271)</u>	OLL	Jul 28
<u>Salesforce Get Started with Salesforce and the Nonprofit Starter Pack (NPO101)</u>	OLL	Sep 8
<u>Salesforce Implementing a Reporting Strategy for the Sales Cloud (STR301)</u>	OLL	Aug 23
<u>Salesforce Journey Builder 101 (JB101)</u>	OLL	
<u>Salesforce Mobile and Desktop Exploration in WaveAnalytics (ANC101)</u>	OLL	Jul 7
<u>Salesforce Mobile Messages 101 (MBC101)</u>	OLL	Aug 9
<u>Salesforce Preparing for Your Salesforce Administrator Certification (CRT101)</u>	OLL	Jul 5
<u>Salesforce Preparing for Your Salesforce Service Cloud Consultant Certification (CRT261)</u>	OLL	Jun 30
<u>Salesforce Preparing for Your Salesforce.com Sales Cloud Consultant Certification (CRT251)</u>	OLL	Jul 29
<u>Salesforce Programming Lightning Components (DEV601)</u>	OLL	Jul 11
<u>Salesforce Reporting Fundamentals (RPT101)</u>	OLL	Jul 27
<u>Salesforce Sales Cloud Administration: Products, Quotes, Orders and Collaborative Forecasts (ADM251)</u>	OLL	Jul 6
<u>Salesforce Sales Cloud Training for Sales Managers (SLS201)</u>	OLL	Jul 26
<u>Salesforce Sales Cloud Training for Sales Reps (SLS101)</u>	OLL	Jul 26
<u>Salesforce Service Cloud Administration (ADM261)</u>	OLL	Aug 4
<u>Salesforce Service Cloud Essentials for Agents (SVC101)</u>	OLL	Aug 23
<u>Salesforce Service Cloud Essentials for Managers (SVC201)</u>	OLL	Aug 25
<u>Salesforce Social Studio 101 (SS101)</u>	OLL	
<u>Salesforce What's Possible: Salesforce Fundamentals (STR101)</u>	OLL	Jul 5

SharePoint

<u>Microsoft SharePoint Designer 2013</u>	OLL	Jul 15
<u>Microsoft SharePoint Foundation 2013: Site Administrator</u>	OLL	Aug 3
<u>Microsoft SharePoint Foundation 2013: Site Owner</u>	TILT	Jul 29
<u>Microsoft SharePoint Foundation 2013: Site User</u>	TILT	Jul 8
<u>50470 Microsoft SharePoint Server 2010 for the Site Owner/Power User</u>	OLL	Aug 8

<u>50547 Microsoft SharePoint 2010 Site Collection and Site Administration</u>	OLL	Aug 22
<u>55033 SharePoint 2013 Site Collection and Site Administration</u>	OLL	Jul 18
<u>55035 Microsoft SharePoint Server 2013 for the Site Owner/Power User</u>	OLL	Aug 1
<u>55042 SharePoint 2013 Business Intelligence</u>	OLL	Jul 6
<u>55049 PowerPivot, Power View and SharePoint 2013 Business Intelligence Center for Analysts</u>	OLL	Sep 8
<u>55141 SharePoint 2013 Search for Power Users</u>	OLL	Sep 15
Call for SharePoint 2010 dates as well as Server Dates		

SQL Querying

<u>SQL Querying - Fundamentals of Querying</u>	TILT	Jul 6
<u>SQL Querying - Advanced Querying</u>	TILT	Jul 8

VBA

<u>Excel 2013 Programming with VBA</u>	TILT	Jul 27
<u>Excel 2010 Programming with VBA</u>	TILT	Jul 19
<u>Access 2013 Programming with VBA</u>	OLL	Aug 10
<u>Access 2010 Programming with VBA</u>	OLL	Jul 20

Visio

<u>Visio 2013 - Part 1</u>	OLL	Jul 18
<u>Visio 2013 - Part 2</u>	OLL	Aug 3
<u>Visio 2010 - Part 1</u>	OLL	Jul 8
<u>Visio 2010 - Part 2</u>	OLL	Aug 15

Windows

<u>Using Microsoft Windows 10</u>	OLL	Jul 21
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Word

<u>Word 2010, 2013 - Part 1</u>	TILT	Aug 15
<u>Word 2010, 2013 - Part 2</u>	TILT	Jun 29
<u>Word 2010, 2013 - Part 3</u>	TILT	
<u>Word 2016 - Part 1</u>	OLL	Jul 20
<u>Word 2016 - Part 2</u>	OLL	Jul 22
<u>Word 2016 - Part 3</u>	OLL	Jul 27

XHTML, HTML

<u>Web Design with HTML5 and CSS3 - Level 1</u>	OLL	Jul 8
<u>Web Design with HTML5 and CSS3 - Level 2</u>	OLL	Jul 12
<u>HTML5: Content Authoring Fundamentals</u>	OLL	Aug 5
<u>HTML5: Content Authoring with New and Advanced Features</u>	OLL	Aug 11
<u>20480 Programming in HTML5 with JavaScript and CSS3</u>	OLL	Jun 27
<u>20481 Essentials of Developing Windows® Metro Style Apps Using HTML5 and JavaScript</u>	OLL	Aug 1
<u>20482 Advanced Windows® Store App Development Using HTML5 and JavaScript</u>	OLL	Aug 15
<u>40034 Software Development Fundamentals with HTML5</u>	OLL	Aug 15